

Board Minutes

May 21, 2024

Present: Lenger, Waggoner, Boge, Schneider, Coenen, Reuter, Smith

Not Present: Joyce

Approval of Agenda: Moved by Boge, seconded by Reuter. All aye.

Correspondence: none

Public Comment: none

Minutes: Motion to approve the minutes of the April 23, 2024 meeting. Moved to accept by Lenger, second by Smith. All aye.

Financial Reports:

Accounts Payable:

We're moving into the end of the fiscal year and seeing last minute spending that includes database renewals for EBSCO, Gale, and Kanopy. We've paid for Summer Reading prizes and performers. Some summer reading materials are being paid for using a grant from the Community Foundation for Greater Dubuque. Amanda has requested reimbursement for ALA Annual Conference registration. The Asbury rent and utilities bill was left out of the prepared claims and added during the meeting.

Motion to add the City of Asbury claim and accept accounts payable by Lenger, seconded by Coenen. All aye.

Account Balance:

With the receipt of County funds in April, we've received 99% of our budgeted income for the year. We're at 91% of our operating budget spent for the year. Over the course of the fiscal year we've seen approximately six months of full-time staff vacancy.

Motion to accept by Coenen, seconded by Boge. All aye.

Director's Report:

We completed inventory of our collection with only 0.2% of items unaccounted for. Weeding continues, focusing on the children's nonfiction. Replacement public computers have been ordered for Asbury. Applications are coming in for the open librarian position. Lydia and Teresa have been working hard to pick up slack from that open position. Summer reading is set to start June 1; this year's program has been overhauled from previous years and includes substantial community sponsorship. We'll be sending Agency postcards again. We distributed



over 500 pepper plants in conjunction with the ISU Extension office. The Koha community will be holding an election on a potential governance change.

Report of Committees: None

Unfinished Business: None

New Business:

Approval of Union Contract: Motion to approve by Waggoner, seconded by Smith. All aye.

Election of officers: Tabled.

Board and Staff Interactions Policy: Motion to rescind by Smith, seconded by Coenen. All aye.

Adjournment: Meeting adjourned at 6:06 PM.

Next Meeting – Tuesday, June 18, 2024, 5:30 PM at Asbury Branch.