

Board Minutes
December 19, 2023

Present: Joyce, Waggoner, Coenen, Burk, Reuter, Schneider, Boge, Lenger, Smith

Not Present: None

Approval of Agenda: Moved by Schneider, seconded by Coenen. All aye.

Correspondence: none

Public Comment: none

Minutes: Motion to approve the minutes of the November 21, 2023 meeting. Moved by Joyce, second by Waggoner. All aye.

Financial Reports:

Accounts Payable:

Notable expenses include a late invoice from TechLogic for RFID licenses, new materials including books with Google Cardboard VR capability, and a missed reimbursement for interview candidate airfare. We received our final invoice from McCullough for the rebranding project.

Motion to accept by Schneider, seconded by Joyce. All aye.

Account Balance:

Scheduling complications led to a discrepancy between the closing balance of October's statement and the starting balance on November's, but Amanda has confirmed numbers with the County. Personnel expenses are on-budget for this point in the year. Some operational lines are overspent, but in an expected manner. We've spent 40% of our budget for the year.

Motion to accept by Coenen, seconded by Schneider. All aye.

Director's Report:

Amanda made her annual budget presentation to the County Supervisors, which led to good conversations with County representatives and coverage in the Telegraph Herald. It is expected that Farley will move forward with that plan, which includes asking the County for funds. Farley has indicated their intent to make a smaller ask of the County in January for purchase of a building to be converted into a library and community center. If purchased, the building would be available in July 2024. The NICC clerk position has been posted. The Friends are



sponsoring a local history program at the library. We've scheduled extensive winter break programming. We're partnering again with CSPL and DMASWA to collect and recycle holiday lights. Amanda and Lydia have met with the County health department to discuss collaboration.

Report of Committees: None.

Unfinished Business: None.

New Business:

FY2025 Budget Public Hearing:

Motion to open public hearing by Lenger, seconded by Waggoner. All aye.

Motion to close public hearing by Waggoner, seconded by Lenger. All aye.

FY2025 Budget:

Motion to amend the recommended budget, deducting \$10,000 from Salaries of Regular Employees and adding \$10,000 to Employee Group Insurance. Motion by Joyce, seconded by Waggoner. All aye.

Motion to adopt the 2025 Budget as amended by Joyce, seconded by Waggoner.

All aye.

Burk appointed Coenen to the HR Committee.

Director's Evaluation: Motion by the HR Committee to approve a 5% pay increase for the Director, retroactive to her anniversary of 10/8/23, seconded by Lenger. All aye.

Discussion: The board further discussed the feasibility of the City of Farley's plan to purchase a building for use as a library and community space.

Adjournment: Meeting adjourned at 6:27 PM.

Next Meeting – Tuesday, January 23, 2024, 5:30 PM at Asbury Branch.