

**Board Minutes**  
November 21, 2023

**Present:** Joyce, Waggoner, Coenen, Burk, Reuter, Schneider, Boge

**Not Present:** Lenger

**Approval of Agenda:** Moved by Joyce, seconded by Waggoner. All aye.

**Correspondence:** none

**Public Comment:** none

**Minutes:** Motion to approve the minutes of the October 17, 2023 meeting. Moved by Schneider, second by Coenen. All aye.

**Financial Reports:**

**Accounts Payable:**

Postage and petty cash have been reconciled. Two job candidates are to be reimbursed for travel, accommodations, and food. We paid DMASWA for disposal of electronics. We renewed the licenses for our RFID hardware and software.

Motion to accept by Schneider, seconded by Waggoner. All aye.

**Account Balance:**

We received the majority of the Enrich Iowa reimbursement we expect from the state for the year. We're at 49% of cash received for the year. At the end of October, we'd expended 34% of our personnel budget. In operational costs, office supplies and printing continue to see high spending. Building maintenance will be over budget this year due to an increase in cleaning costs. Overall expenses are at 31% for the year.

Motion to accept by Joyce, seconded by Schneider. All aye.

**Director's Report:**

The board documents include maps prepared in coordination with the County GIS department attempting to explore library usage geographically in relation to a bookmobile and other planning. Amanda will make a budget presentation to the County Supervisors. We've had job offers accepted for a new Holy Cross Clerk, who will start soon; and a new Young Adult and Adult Programming Librarian, who will start in January. Recent successful programs include edible bugs. The Friends of the Library puzzle fundraiser raised \$650. The Friends have a new Facebook page. Amanda and Andrew



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spoke to staff of the Community Foundation of Greater Dubuque about book banning in Iowa. Our new website is live.

**Report of Committees:**

**Farley:** Amanda and Jane Boge toured a building under consideration for purchase by the city of Farley for use as a library and community space. It is expected that Farley will move forward with that plan, which includes asking the County for funds.

**Unfinished Business:** None.

**New Business:**

**Contract Negotiations with Teamsters 120:** The union representative did not respond to the meeting announcement and was not present. Amanda will follow up with him.

**Petty Cash Policy:** Motion to adopt by Smith, seconded by Waggoner. All aye.

**FY2025 Budget:** Motion to approve the budget for publication by Joyce, seconded by Schneider. All aye.

**Set FY2025 Budget Public Hearing for December 19, 2023:** Motion to set public hearing by Waggoner, seconded by Coenen. All aye.

**Discussion:** None.

**Adjournment:** Meeting adjourned at 6:14 PM.

Next Meeting – Tuesday, December 19, 2023, 5:30 PM at Asbury Branch.