



Board Minutes

August 15, 2023

Present: Smith, Waggoner, Burk, Lenger, Schneider, Coenen, Reuter

Approval of Agenda: Moved by Schneider, seconded by Lenger. All aye.

Correspondence: none

Public Comment: none

Minutes: Motion to approve the minutes of the July 18, 2023 meeting. Moved by Reuter, second by Waggoner. All aye.

Financial Reports:

Accounts Payable:

Petty cash has been reconciled, resulting in several small charges. We received our first NICC reimbursement of the year. We've renewed our DALINC membership. Other notable expenses include program presenters, a renewal of our LastPass software license, and a microwave and refrigerator for staff use in Farley.

Motion to accept by Smith, seconded by Coenen. All aye.

Account Balance:

Some small income in July. City income will be reflected in August. Some discussion of which income sources are reflected in the "Fines" line.

Motion to accept by Schneider, seconded by Coenen. All aye.

Director's Report:

All storage unit boxes have been emptied, with materials processed, sorted, and distributed. Thanks for volunteers and Ryan for those efforts. Our MOU with Divine Word has been approved but students have not yet been imported to our system. Farley storage areas have new keys and are now secure. The summer reading wrap-up staff party will be this coming Friday. Summer Reading participation numbers show growth over the previous year. We've been collecting survey responses about the Summer Reading Program. The Friends raffle is ongoing. We've been in 3 of our 5 annual parades. Adult computer basics classes have seen strong attendance.

Report of Committees

Library Agency – Will meet 9/7.

JLAC – Will meet 9/14.

Unfinished Business: None.

New Business:

Volunteer Policy: Motion to amend by Schneider, seconded by Lenger. All aye.

Discussion: The new branding and logo are starting to see use. All board members were given new library cards with the new design. All patrons will be allowed free replacement cards in September. The County is transitioning to a p-card rather than a credit card, which will mean changes to financial processes and reporting.

Adjournment: Meeting adjourned at 6:13 PM.

Next Meeting – Tuesday, September 19, 2023, 5:30 PM at Farley Branch.