



Board Minutes

July 18, 2023

Present: Joyce, Smith, Waggoner, Burk, Lenger, Schneider, Coenen, Reuter

Approval of Agenda: Moved by Lenger, seconded by Joyce. All aye.

Correspondence: none

Public Comment: none

Minutes: Motion to approve the minutes of the June 20, 2023 meeting. Moved by Waggoner, second by Schneider. All aye.

Financial Reports:

Accounts Payable:

Notable or large purchases this month include new library cards with our new logo, our annual platform fee for Overdrive, the printing and postage for postcards to all Agency community residents, and an increase in printing of promotional materials. Asbury rent has gone up according to the lease. Asbury custodial costs have gone up due to a service change on the city's end. No notable income has been received yet this fiscal year.

Motion to accept by Schneider, seconded by Coenen. All aye.

Account Balance:

No income yet this fiscal year. Staffing costs will increase due to a contractual increase effective July 1. Overall, we're very early in the year for this sort of data.

Motion to accept by Joyce, seconded by Waggoner. All aye.

Director's Report:

Cities have been invoiced for FY24. Reports have been provided to the State Library for Open Access and other programs. Our new employee has started and is working out well. The Summer Reading Program continues and has seen good program attendance. Amanda attended emergency readiness training through the County. The Friends raffle is ongoing. Amanda and Lydia attended the ALA Conference in Chicago.

4th Quarter and FY 2023 Year-end Statistics

Marketing Report

Committee Assignments

Report of Committees

Library Agency

Unfinished Business: None.

New Business:

Circulation Policy: Motion to amend by Schneider, seconded by Lenger. All aye.

Statement of Concern Policy: Motion to amend by Schneider, seconded by Coenen.
All aye.

Discussion: The Iowa Library Association will have their annual conference in Dubuque in October. The library will be closed for a day and staff will be encouraged to attend.

Adjournment: Meeting adjourned at 6:23 PM.

Next Meeting – Tuesday, August 15, 2023, 5:30 PM at Holy Cross.