



Board Minutes

October 18, 2022

Present: Burk, Kleeman, Joyce, Smith, Lenger

Absent: Reuter, Waggoner, Schneider

Approval of Agenda: Motion to approve by Joyce, second by Smith. All aye.

Correspondence: none

Public Comment: none

Minutes: Motion to approve the minutes of the September 20, 2022 meeting. Moved by Smith, second by Burk. All aye.

Financial Reports:

Accounts Payable: Notable items include annual magazine subscriptions for all branches. Comelec has started charging the credit card for our Farley internet connection. Lines related to Farley branch setup have seen increased spending, but that's not expected to continue. Motion to approve by Kleeman, seconded by Burk. All aye.

Account Balance: Amanda has asked the County to adjust when they send this report so it will more clearly reflect monthly spending and income. Income and spending are at expected levels for this point in the fiscal year. Vehicle maintenance and repair will be overspent this year due to brake replacement. Motion to approve by Joyce, seconded by Kleeman. All aye.

Director's Report: The Farley temporary space has opened. The annual report to member cities has gone out. Amanda spoke to the Asbury City Council about the library and felt it went well. Ryan is working on moving items out of storage. We now have notary service at Holy Cross. The trustee training event went well. Note that Christmas and New Year's holidays will result in 4-day weekends this year. The Friends of the Library have reimbursed the library for Farley furniture and are planning a Bingo fundraiser.

Committee Reports:

JLAC: None.

Library Agency: Have not met.

Farley Library: Finalized the main building design for the new building. The temporary space has opened and received positive comments. The Carver Foundation maximum grant has increased; we'll get our application in soon.

HR: Need to meet to plan Amanda's review.

Finance: The finance committee has prepared draft budgets based on a few combinations of per capita increases and offsets via the spending of library reserves. No decision was made at this time.

Unfinished Business:

Library Use by Sex Offenders Against Minors Policy. Motion to approve by Joyce, seconded by Kleeman. All aye.

New Business:

Computer Use Policy. Motion to approve by Smith, seconded by Burk. All aye.

Emergencies Policy. Motion to approve by Smith, seconded by Burk. All aye.

Adjournment: Meeting adjourned at 6:30 PM.

Next Meeting – Tuesday, November 15, 2022, 5:30 PM at Peosta.