



Board Minutes July 19, 2022

Present: Burk, Kleeman, Schneider, Reuter, Smith, Lenger, Waggoner

Absent: Joyce

Approval of Agenda: Motion to approve by Schneider, second by Burk. All aye.

Correspondence: none

Public Comment: none

Minutes: Motion to approve the minutes of the June 21, 2022 meeting by Burk, second by Smith. All aye.

Financial Reports:

Accounts Payable: Some spending on materials and miscellaneous programming supplies as we start the new FY. Point of clarification, hotspots for use by staff during lockdown have been cancelled, but hotspots for checkout by patrons are still being paid for. Motion to approve by Schneider, seconded by Kleeman. All aye.

Account Balance: As expected, we have not yet received any funds for the FY. Until funds are received, all spending is against our reserved balance. Motion to accept by Reuter, seconded by Smith. All aye.

Director's Report: Visits are down relative to the same period last year. Asbury rent and cleaning costs have gone up. We've made plans to begin a policy revision rotation, starting with the policy on service to sex offenders convicted of offenses against minors, which we'll bring to the board for approval in September. More policies will follow each month. Several of these need to be reviewed and approved for accreditation in February. The County has adopted a new anti-harassment policy, which applies to our staff and will involve some staff training. Summer Reading continues to go well, with registrations tripling last year. The Farley parade just happened, more parades to come in August. The Friends raffle is ongoing. The Friends Chair and Treasurer have changed. New staff

computers are being delivered by MSG. We're working on a new graphical presentation of quarterly circ statistics and would like board feedback about what would be helpful to see (immediate feedback indicates they do not want statistics more often than quarterly, they appreciate both the rough data and the graphical, they'd like to see e-resources included, and they'd like to see counts of new patrons registered). Discussion of statistical measurement of the partnership with DCSD and the need to confirm that usage justifies continuation of the program.

Committee Reports:

JLAC: Amanda, Andrew, and Victor met to review Mutual Operating Procedures documents. Revised procedures should go to the JLAC meeting in September, along with a recommendation to make the reimbursement agreement cover 3-year periods with an automatic increase.

Library Agency: Nothing to report.

Farley Library: Carpet has been installed in the temporary space. Shelving and lighting have yet to be installed. Farley hired ECIA to assist in writing a grant, but turned out to be ineligible for it. Amanda presented a new map with a smaller plot for the library. This is expected to require a new design, prevent the inclusion of commercial space, and lower project costs. Andrew is working on a Letter of Inquiry to the Carver Foundation about a grant. We've spoken to MSG about Farley tech needs and have those planned for. Staff have begun pulling items to shelve in the temporary space. Current tentative plans are to open around Labor Day.

Unfinished Business:

New Business:

Committee Assignments: Waggoner agreed to serve on the Finance committee.

Board Opening: Mike Muir moved out of the library service area and is no longer eligible to serve on the board. Amanda has alerted the County to the opening.

Adjournment: Meeting adjourned at 6:30 PM.

Next Meeting – Tuesday, August 16, 2022, 5:30 PM at Holy Cross.